



## Amenities

- 24/7 concierge and security
- LEED-certified building
- On-site fitness center
- On-site parking
- 1 block from Metro Center
- On-site conference center

# Meeting Rooms at City Center

## Member Rates

Non-member rates

Meeting Room	Description	Capacity	Member Rates		Non-member rates	
			Hourly	Daily	Hourly	Daily
Cabinet Room	Meeting	up to 12	\$60.00	\$360.00	\$80.00	\$480.00
East Room	Meeting	up to 6	\$40.00	\$240.00	\$60.00	\$360.00
Day Office	Private	1 to 2	\$20.00	\$120.00	\$40.00	\$240.00

With your **WorkReady+** membership, you get member rates on all rooms — all for **just \$48 a year.**

### Included Amenities



High speed internet access



Self-serve gourmet coffee & filtered water



Flip charts & whiteboards



Pens & stationery pens

### Additional Options

- Full-service catering
- LCD projector & presentation support
- Audio & web conferencing

*All reservations are subject to availability.*

*Members: 30 minute minimum reservation. Non-members - 2 hour minimum reservation.*

#### *Cancellation Policy:*

*Members can cancel up to 24 hours before the start of the meeting with no charge. Non-members can cancel up to 72 hours before the start of the meeting with no charge. Reservation changes are subject to additional charges.*

*All reservations before 8.30am or after 5:00 pm must be coordinated with a center team member and are subject to additional charges.*